BOARD OF PUBLIC WORKS & SAFETY COUNCIL CHAMBERS FEBRUARY 5, 2013

The Board of Public Works & Safety met in regular session on Tuesday, February 5, 2013 at 10:00 A.M., E.S.T.

Mayor Brown presided with the following members absent or present:

Present: Susan Fye and Jayne Farber

Susan Fye made a motion for approval of the January 29, 2013 minutes. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix, Police Chief, requested the Board approve a Job Description for **Animal Care Services General Manager.** Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix, Police Chief, requested the Board approve a Job Description for **Public Safety Relations Officer.** Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

Jason Maddix, Police Chief, requested the Board approve a Job Description for **Animal Care Services Enforcement Manager.** Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Jason Maddix, Police Chief, requested the Board approve General Order 21: Classification and Delineation of Duties and Responsibilities. Susan Fye made a motion to approve the final copy of General Order 21. Jayne Farber seconded the motion. Motion passed unanimously.

Jeff Bergman, Planning Director, requested the Board approve a contract for the State Street Corridor Plan with The Lakota Group. The total project budget will not exceed \$63,335.00. The Metropolitan Planning Organization (MPO) will pay \$30,000.00 of the cost and the Economic Development Income Tax (EDIT) funds will pay the balance of \$33,335.00. Susan Fye made a motion to approve the contract with The Lakota Group. Jayne Farber seconded the motion. Motion passed unanimously.

Jeff Bergman requested the Board approve an Amendment to Agreement #1 regarding the City of Columbus Flood Risk Management Plan with Christopher B. Burke Engineering, LLC., in the amount of \$5,000.00, which will be used for a tabletop exercise. Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

Bryan Burton, Street/Recycling Supervisor, requested the Board's approval to clean up the following property:

1120 California Street Owners: Carolyn J. Hopkins/Emily A. Fivecoat

715 Sycamore Street Owners: Woodrow & Ethel M. Jeffries

The property owners have been notified by regular mail and given ample time to comply. Jayne Farber made a motion to approve the request. Susan Fye seconded the motion. Motion passed unanimously.

David Hayward, City Engineer, requested the Board approve the Special Use of Right-of-Ways in summary for activities as stated in the attachments, which included a request by the Columbus City Utilities for installation of sanitary sewer lateral in the alley behind 2341 7th Street. A special notice was also given to Foundation for Youth to paint a mural on a building located at 1472 Central Avenue for two weekends in May. A sidewalk boarders the building, but as a precaution the lane closure is requested for safety of the local high school students who will participate in the project. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

David Hayward presented the Board with a copy of a summary approving the Special Use of Right of Ways granted to Fourth Street Bar last fall for the installation of an awning type structure to provide year round outside dining. Mayor Brown stated she receives complaints when items are blocking sidewalk traffic, specifically benches. David Hayward explained the benches are permanently secured in the concrete sidewalks. Kurt Schwarze, owner of Fourth Street Bar, stated the benches were installed in an effort to prevent vehicles from parking on the sidewalk. Mayor Brown stated she is deeply concerned about an outdoor seating area on the sidewalk. Jayne Farber stated she likes the previously approved design and feels it will be well received by the public. Jayne is comfortable with the decisions approved by the Board on October 30, 2012.

Jeff Logston, Director of Operations and Finance, presented an Administrative Options Election Form for Group Insurance Policyholders for Board approval. The policy is with American United Life Insurance Company. Jeff said the change will result in a savings to the city of approximately \$250.00 per month. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

Kelly Benjamin, City Attorney, requested the Board approve a Uniform Conflict of Interest Disclosure Statement for Susan Fye. Jayne Farber made a motion to approve the request. Mayor Brown seconded the motion. Motion passed unanimously. Susan Fye abstained from the vote.

Luann Welmer requested the Board approve seven (7) dockets of claims. Susan Fye made a motion to approve the request. Jayne Farber seconded the motion. Motion passed unanimously.

There being no further business, the meeting was adjourned at 11:12 A.M., E.S.T.

	Presiding Officer
	Member
	Member
Attest:	
Clerk-Treasurer of the City of Columbus, Indiana	